



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, October 17, 2024
7:00 P.M.**

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Room 101 at 455 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Room 101 at 455 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The October 17, 2024, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The October 17, 2024, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to vcastro1@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Castro, Sustainability Specialist – Active Transportation, as early as possible but no later than 24 hours before the meeting at vcastro1@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve September 17, 2024 Special Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**
- 7. Get There Together: Transportation Demand Management Plan for Half Moon Bay and the Unincorporated Midcoast (Information)**
- 8. Active 101: U.S. 101 San Mateo County Crossings Improvement Implementation Plan (Information)**
- 9. Grants 101: Overview of Bicycle and Pedestrian Funding Programs for public agencies in San Mateo County (Information)**
- 10. Department of Public Works Pavement Preservation Program/Other Road Updates (Information)**
- 11. Draft BPAC Letter Regarding the Final Report on the Coleman and Ringwood Avenues Transportation Study (Action)**
- 12. County Updates (Information)**
- 13. Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to vcastro1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In-person Participation:

1. If you wish to speak to the SMCPAC please fill out a speaker's slip. If you have anything that you wish distributed to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The October 17, 2024, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The October 17 SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Room 101 at 455 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



Meeting Minutes
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Tuesday, September 17, 2024
7:00 P.M.

455 County Center, Conference Room 101
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

1. WELCOME

Chair Salinger called the meeting to order at 7:02 PM.

2. ROLL CALL

Present:	Absent
Michael Barnes	Cristina Aquino
Mark Lee	Susan Doherty
Elaine Salinger	John Langbein
	Fred Zyda

County staff present: Joel Slavik, Vanessa Castro, Carolyn Bloede, Ann Stillman, Krzysztof Lisaj, Susie Castoria, Cassandra Matter, Kevin Pankhurst

Mr. Slavik conducted a roll call. A quorum was present.

3. PUBLIC COMMENT

No public comment.

4. ACTION TO SET AGENDA

Member Barnes motioned to set the agenda. Chair Salinger seconded the motion. The motion carried 3-0.

SPECIAL AGENDA

5. Review and Approve August 15, 2024, Meeting Minutes (Action)

Chair Salinger motioned to approve the August 15, 2024, meeting minutes. Member Barnes seconded the motion. The motion carried 3-0.

6. BPAC Member Announcements and Discussion (Information)

Member Barnes shared that he and Member Doherty attended the training session for the San Mateo County Transportation Authority Cycle 7 Pedestrian and Bicycle Grant Program as members of the evaluation committee. Chair Salinger shared that she and Alternate Member Lee met with California Highway Patrol deputies and attended roll call meetings at locations throughout the County. Chair Salinger urged members of the public to participate in these meetings and to encourage their respective law enforcement agencies to report incidents involving cyclists.

7. Draft Final Report on the Coleman and Ringwood Avenues Transportation Study (Information)

Ms. Vanessa Castro, Sustainability Specialist with the County of San Mateo Department of Public Works, Mark Spencer, Senior Principal, and Cameron Nye, Transportation Engineer, with the traffic engineering consulting firm W-Trans, presented the draft summary report on the Coleman and Ringwood Avenues Transportation Study.

Members of the public, Meredith Bailey Bergin, Remona Murray, Cassandra Lopez Loftus, Deborah Schafer, Mark Winkler, William Bailey, Sal Arora, Kevin Rennie, Josh Orth, Francesca Segre, Ross Silverstein, Andrew Ehrich, Jen Wolosin, Josh Spira, Meredith Pressfield, Lesley Feldman, and Karen Staubach spoke in favor of pursuing the One-Way pilot concept on Coleman Avenue.

Member of the public, Ted Sapountzis, spoke in favor of pursuing the No-Through Traffic pilot concept on Coleman Avenue.

Members of the public, Mark Winkler, Seema Kamath, Bill Greer, Lisa Rakowski, Brian Gilmore and Kelley McGrath, spoke in favor of increased traffic calming measures on Coleman Avenue.

Members of the public, Meredith Bailey, Felicia McGrew, Nell Curran, and Zoe Hyatt spoke in favor of pursuing the long-term design alternative on Coleman Avenue.

Members of the public, Karen Barr, Mark Shaw, John Horsley, Joan Haratani, and Carolyn Ordoñez, spoke in favor of maintaining existing conditions on Coleman Avenue.

Members of the public, Shelly, Jeff Schmidt, Jacob Wacker, Skip Hilton, and Robert Lasater made general comments about the Coleman and Ringwood Avenues Transportation Study.

Alternate Member Lee asked about the traffic volumes on Coleman Avenue and asked for clarification on the traffic safety concerns during peak and off-peak hours. Mr. Nye responded that this Study did not conduct new traffic studies but did review existing historical data. He shared that peak periods coincide with school drop off and pick up times, with an extended evening peak period. Mr. Spencer responded that the perception of safety is subjective and noted that collisions that have occurred at all hours of the day. Alternate Member Lee asked if the pilots were ranked by safety and if there have been notable differences in the feedback received throughout all phases of the Study. Mr. Nye responded that the pilot concepts were not ranked by safety and were developed as viable options for Coleman Avenue and added that the design details would need to be further refined. Regarding the range of feedback

received, Mr. Nye confirmed that the recent feedback was reflective of the community sentiments and that there was no true consensus in the community. However, there were commonalities across stakeholders, including a desire for slower and safer streets.

Member Barnes asked about the Study's next steps. Ms. Carolyn Bloede, Sustainability Director, responded that for any of the pilot concepts to move forward, the plans would need to be refined, and data collection metrics would need to be established. She noted that the district offices would receive the feedback provided during this item. Member Barnes inquired about funding availability to pursue the potential options. Ms. Castro clarified that there is no dedicated active transportation funding. Member Barnes noted that the written comments received prior to the meeting show strong support for the One-Way pilot concept, with 23 out of 26 comments in favor of the One-Way pilot concept and recognized that some Coleman Avenue residents do not support that option. Member Barnes also noted that traffic calming seemed to be supported across most stakeholders. He further shared thoughts that he hoped that the Board of Supervisors could move something forward, adding that the one-way concept seemed to have the most public support.

Chair Salinger recognized that most public comments showed support for the One-Way pilot concept and acknowledged that there were others who did not support this concept. She also reacted to public comments shared during the meeting that recalled instances of underreported near misses in the Study area. Chair Salinger shared her opinion that near misses discourage active modes of transportation. She acknowledged that there were different opinions voiced during the public comment period but shared her opinion that the best option would be to pursue the safest solution and address issues, such as parking and traffic enforcement, as they arise.

8. County Updates (Information)

Mr. Slavitt shared that the U.S. Department of Transportation awarded funding to the County from the Safe Streets for All Grant program to address bicycle and pedestrian safety concerns on Pescadero Creek Road. He noted that grant activities were anticipated to begin in 2025. He provided an update on the February 2024 North Fair Oaks Community Connections Lifeline grant proposal to the County/City Association of Governments (C/CAG). He shared that the grant proposal was awarded to provide bicycle and pedestrian street improvements that high-visibility crosswalks, Americans with Disabilities Act (ADA) curb ramps, curb extensions, and bike route signage and sharrows. He noted that work would commence once a memorandum of understanding is executed.

9. Adjournment

Chair Salinger motioned to adjourn at 9:09 PM. Member Barnes seconded the motion. The motion carried 3-0.